



STOORHUIJS

DOCUMENT BUNDLE



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THIS DOCUMENT DEAL WITH THE USE AND EXPERIENCE MANAGEMENT OF STOORHUIJS AS A WEDDING AND EVENT VENUE COMPLEX

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1 STOORHUIJS

It is difficult to use text to describe a facility like Stoorhuijs and it is a concern to restrict the experience with too much rules and regulations in the process. The Stoorhuijs management in their own subjective wisdom decided to explain, present and organize the use and sharing of Stoorhuijs through a set of brief facility use arrangements in the document to follow

2 WELCOME

The Stoorhuijs management is always delighted to share the visuals of the facility with potential guests and wedding groupings and appreciate the corresponding business and support and in exchange ensure that each and every request are understood and included in the event consideration mix to ensure and accentuate the special day concept that is always part of any Stoorhuijs Wedding Ceremony

2.1 Facility Description & Layout

The Stoorhuijs facility consists of

- 2.1.1 Main Banquet Hall, with tables sufficient for the comfortable seating of 160 guests at tables with chairs in the style and finishing of the client or bride's preferences
- 2.1.2 Veranda Area
- 2.1.3 Bar
- 2.1.4 Kitchen & Food Preparation Areas
- 2.1.5 Ablution Facilities (In Function Cleaning)
- 2.1.6 Entrance Area
- 2.1.7 Outside Sitting Rooms and Leisure Spaces
- 2.1.8 Braai Area
- 2.1.9 Parking
- 2.1.10 Open Air Wildevy Chapel

2.2 PRICING

Function date reservation is determined by the payment of a non-refundable, date dependent amount, not less than R15,000.00 per date confirmation. The request for breakage deposit in the amount of R2,500.00, the portion that is not used, is refundable after the event.

2.3 STRUCTURE COMPOSITION

The access and use of the various facility areas and features are listed in the fee structure to follow which are used as a guidance and negotiation starting point without limiting the general spirit of a true customized venue where every aspect of the client preference are considered, respected and accommodated as far as practical possible. All prices excludes VAT

In those instances where Stoorhuijs are used as venue and catering facilitator the caterer charge is not included in the initial quote and need to be negotiated separately

2.4 PAYMENTS

The final invoice is payable 14 days before event, no exception, including catering and facility fees. Brakeage deposit finalised 5 days after event. Stoorhuijs can cancel the event without notice in case of no deposit reflecting in stoorhuijs bank account. Cash and EFT's preferred. Credit card facility available also at the Bar

2.5 EVENT DATE CONFIRMATION

Any booking need to be secured with a payment with the reflection of the credit the only acceptance, although proof of payment can be regarded as a proof of provisional booking. The contract signing and initialing would complete the reservation for purposes of finalization. Stoorhuijs would after verification supply written proof of reservation confirmation at a specific date, in accordance with payments as processed and reflecting in the Stoorhuijs bank account.

2.6 CANCELATION FEE

Any date change regarded as cancellation notice. All notices need to be in writing. Any cancellation within 90 days before event sanctioned with 100% cancelation fee. After receipt of cancellation, invoice will follow with immediate payment to be made accordingly. In case of promotions only paid amounts would qualify without promotion provision. Postponement regarded as cancellation, forfeit deposit.

2.7 OUTSIDE CATERING

Outside catering is not an option of choice but the structure is possible. In those instances of outside catering a kitchen fee need to be provided for and agreed and confirmed in writing between the client and management. Normal breakage deposit provision would apply and is not included in the general brakeage provision as recorded herein above.

2.8 PROMOTIONAL DISCOUNTS

Promotional discounts are allowed from time to time as part of the normal marketing programs and practices of Stoorhuijs. The arrangements regarding the bar pricing and product offer is negotiated and arranged with the involved service supplier per event on a customized basis.

2.9 Terms & Conditions of Use

2.9.1 No Smoking in buildings, smoking only allowed in designated smoke areas

2.9.2 No Alcohol are allowed to be brought into the Stoorhuijs complex, this arrangement do not apply to the accommodation location

2.9.3 No Fireworks are allowed

2.9.4 No paper confetti, streamers, popcorn or feathers are allowed. Bio-degradable items with prior approval from Stoorhuijs management are allowed.

2.9.5 Candle holders must be used for candles and guest will not interfere or alter with display of candles at any time

Any damage or loss suffered by Stoorhuijs and deducted from the deposit but not limited to the amount of the deposit.

2.10 DISCLAIMER

Stoorhuijs , its workers, representatives, and any person employed or instructed by Stoorhuijs for any function shall not be liable for any loss or injury before or after an event as a result of negligence or any other cause.

2.11 CHILDREN SUPERVISION

Children linked to Stoorhuijs guests should be supervised at all times by either the parents or persons appointed by those parents for the purpose

3 STOORHUIJS OFFER INCLUDE

The recorded pricing and rates include and provide for the following use and experiences

3.1 VENUE ENTRANCE AREA

3.1.1 Fruit juices

- 3.1.2 Wooden Canopy tables (Excluding food stuff)
- 3.1.3 Chandeliers & Lights in trees
- 3.1.4 Easel for menu and table plan
- 3.1.5 Security Guard
- 3.2 VENUE HALL
 - 3.2.1 Use of hall & use of dancing area
 - 3.2.2 Preparation and cleaning of venue, in function cleaning of ablutions.
 - 3.2.3 Supply of wooden tables, cake table, sweet table, seating, main table and DJ
 - 3.2.4 Space and arrangement provision for photo booth, to be arranged and coordinated with photographer
 - 3.2.5 Cutlery & Crockery
 - 3.2.6 Wine & Champagne glasses
 - 3.2.7 Glass jars per table with either juice or water, with lemon
 - 3.2.8 Table identification numbers
 - 3.2.9 Table plan display board
 - 3.2.10 Fruit juice & cold water, after and at church ceremony
 - 3.2.11 Coffee & Tea
 - 3.2.12 Supply Cash Bar & barman
 - 3.2.13 Waiters (Limited)
 - 3.2.14 Safe parking with security guard
 - 3.2.15 Outdoor furniture
 - 3.2.16 Venue set up as per agreement for the wedding or function, excluding décor and flower set up.
 - 3.2.17 On the day event coordination
 - 3.2.18 Use of kitchen, determined by selected catering option
- 3.3 OPEN AIR SITTING ROOMS
 - 3.3.1 Supply of available furniture
 - 3.3.2 Supply of wood for bonfire as part of garden and garden sitting room arrangements
- 3.4 STAFF
 - 3.4.1 Stoorhuijs coordinator at event
 - 3.4.2 Preparation coordinating assistance
 - 3.4.3 Cleaning of facility before and after event or function
 - 3.4.4 Catering, include 1 x waiter per 20 guests
 - 3.4.5 Barmen 1 x per 50 guests
 - 3.4.6 With prior arrangement, additional barmen, nannies and waiters supplied @ R350.00 each,
- 3.5 Wild ivy Chapel
 - 3.5.1 Supply & setup of ceremonial bush ceremony
 - 3.5.2 Ceremony setup between trees in the veld
 - 3.5.3 Confetti included in ceremony cost
 - 3.5.4 Confetti are prepared from olive leaves and other green leaves, in season (biodegradable)
 - 3.5.5 Bottled water can be supplied through bar arrangement, at a cost
 - 3.5.6 Wooden benches with and without back support
 - 3.5.7 Power for sound supply contractor
 - 3.5.8 Special entrance feature decorations on and around the entrance door
 - 3.5.9 Special holder for bottled water
- 3.6 EXCLUDED

These services to be arranged separately and is not included in the Stoorhuijs offer

- 3.6.1 Supply of special featured ceremony arrangement & preparations
- 3.6.2 Supply of DJ & entertainment
- 3.6.3 Supply of bridal suite facility at the venue
- 3.6.4 Chairs for function at the venue, to be rented separately by order, to be discussed with bridal party, not included
- 3.6.5 Flowers and decorations are excluded
- 3.6.6 Wine Corkage fee charge of R40 per bottle and R25.00 per shooter bottle
- 3.6.7 Supply of wedding cake

4 SERVICES SUPPLIED AT COST

The following assistance can be arranged with prior arrangement at a cost, to be negotiated and defined in content and scope

- 4.1.1 Bridal drinks, bites and snacks
- 4.1.2 Groom drinks, bites & snacks
- 4.1.3 Food and drink for preparation staff and family
- 4.1.4 Additional ice for post ceremonial drinks

5 ACCOMODATION

List of nearby guesthouses can be supplied on request.

5.1 Innibos Guesthouse

Is part of the Stoorhuijs Complex and is located nearby: Innibos Consisting of 6 rooms available @R850.00 per room, walking distances from Stoorhuijs. Reservations at Elzette 0832748127. See www.innibosquesthouse.co.za.

5.2 Caza Marzet

Consisting of 7 rooms @R750.00 per room, walking distances from Stoorhuijs. Reservations at Elzette 0832748127

5.3 Feathers

Consist of 5 rooms @R850.00 per room, not walking distance from Stoorhuijs. Contact person Emari Wenhold 082 3875450

5.4 FAAN HUIS

Consist of 3 rooms @R850.00 per room, not walking distance from Stoorhuijs. Ideal for bridal suite. Reservations at Elzette 0832748127

5.5 TWAKHUIS

Consist of 2, @R1,500.00 for house, off the grid, not walking distance from Stoorhuijs. Ideal for groom stable. Reservations at Elzette 0832748127

5.6 Ponta

2 rooms, house for R1,500.00, off the grid. Reservations at Elzette 0832748127

6 Menu Options

Guest costing provide for the selection between Menu Option 1 or Menu Option 2, attached as annexures hereto. The contracting party must selected one of the menu's and any other costing option must be added to the event invoice

6.1 Canapes

- 6.1.1 If client / contracting party (bride party) prefer to supply additional items for example biltong, nuts and or dry wors, it can be added to the menu at no cost.
- 6.1.2 If client (bride party) you choose to have a bigger Canape's spread, it can be supplied at an additional cost. To be arranged beforehand.
- 6.1.3 Drinks with canapes are not included but can be added as an extra item, beers, breezers & cold drinks etc. can be supplied in zinc containers with ice

6.2 Main Menu

Buffet style dinner

6.3 Dessert

The dessert option, as recorded in the menus can be replaced with a cake table, at an additional cost, in stead

6.4 Wedding Cake

Can be supplied at additional cost

7 PRICING

Stoorhuijs management reserves the right to amend its prices at any time. An annual price increase is affected each January of every year with immediate effect applicable for the year to follow. Only reservations paid in full will be honored at the original price (at the date of the first invoice & or Quote, to apply).

8 QUALIFICATION

- 8.1 Any arrangement as requested can be discussed
- 8.2 Items & features can be added

9 BANK DETAILS

Account Name: M.E.Putter
Bank: Nedbank
Branch code: 187646
Acc. Nr. 1124816526
Ref: Client Name / date of function ddmmyy
Proof of payment Please to be e-mailed to stoorhuijs@mooinooi.co.za

10 CONTACT DETAIL

Owner Manager Elzette Putter
Mobile +27 83 274 8127
E-Mail zet@mooinooi.co.za

11 CONTRACT

After carefull consideration and review of the issues as recorded herein above the recorded guest entered into the contract that are contractual binding

Between

SA ID Nr:
Address :
Mobile
E-Mail

Herein After: Client

AND

MARIA ELIZABETH PUTTER

SA ID No: 6005110166082
Address: Ptn 66 Buffelsfontein 465 JQ Mooinooi 0325
Mobile +27 83 274 8127
E-Mail zet@mooinooi.co.za

Herein After: STOORHUIJS MANAGEMENT

WHEREAS The signatories hereto guarantee their authority to do so.

NOW THEREFORE THEY AGREE AS FOLLOWS:

- 1. The signatories agreed in their respective capacities that they both confirm that they are in agreement as defined in the attached agreement and corresponding quote
2. The parties hereto confirm that the client is desirous and willing to use the subject facility known as Stoorhuijs for a wedding venue to be held on (Venue date)
3. The parties are in agreement that the deposit and payment as recorded in the attached quote will be paid in exchange for the use of Stoorhuijs.
4. This agreement is not subject to any other condition or arrangement.

Done this

Client: Stoorhuijs USER
Witness: Name
Capacity

Witness: Name
Capacity

Stoorhuijs OWNER
Witness: Name
Capacity

Witness: Name
Capacity